



The Cambridge Validation Charter - Summary

This overview outlines the terms of engagement between potential Cambridge Validation Associates and the University of Cambridge International Examinations (CIE). It indicates the expectations from both sides in the early phase of discussions. It does not take the place of any of the later legal documentation but gives an early indication of how the validation process works.

1. CIE Validation offers independent Quality Assurance for the design, delivery and assessment of education programmes
2. Validation activity aims to build confidence and trust and ensure that assessments are fair, have ethical underpinning and operate to the highest standard
3. Validated awards and the intellectual property rights remain under the ownership of the education provider
4. CIE works with well-established and successful vocational, professional and corporate education providers, the majority of whom are market leaders in their field and support educational excellence as well as the general principles of CIE, as outlined in its Code of Practice
5. Validated awards are non-degree programmes and do not imply exemption towards degree programmes. CIE only validates awards which are within its remit of assessment expertise
6. CIE has a standard process for any organisation requesting validation, which includes a proposal, review of syllabus, assessment and support materials and an on-location review of academic and other standards
7. Successful reviews are followed by a joint Memorandum of Understanding and the drawing up of a legally binding contract, both of which will follow English law
8. The contract is normally for three years, with a clearly outlined fee structure, including an initial review fee, an annual evaluation fee and a minimum entry fee
9. Validated awards undergo an annual Quality Assurance process, which includes review of assessment materials and marked student work and a visit by CIE which reviews standards and includes professional development
10. Cambridge Validation Associates join the CIE network and may use the CIE logo for their own promotional activities in line with CIE guidelines
11. Successful students are awarded a certificate, which is signed and printed by CIE and carries the logos of the Cambridge Validation Associate and CIE

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